



WEST CHESTER AREA SCHOOL DISTRICT
Combined Education and Pupil Services Committee Meeting
 April 11, 2022
 6:30 p.m.
 Spellman Education Center/Livestream

AGENDA

•	Public Comment	
★	Approval of February 14, 2022 Education Committee Meeting Minutes (see attached)	K. Shaw
★	Approval of Final Revised 2021-2022 School Calendar	S. Missett
★	Approval of High School Scheduling	K. Reynolds
•	K-12 Summer Programming	S. Missett K. Reynolds
★	Approval of January 10, 2022 Pupil Services Committee Meeting Minutes	J. Chester
★	Approval of Sweet Stevens Pool Counsel Annual Agreement	L. Ranieri
★	Approval of Pediatric Therapeutic Support (PTS) three year Contract	L. Ranieri
★	Approval of Heather Kumor, Wilson Reading Tutor Annual Contract	L. Ranieri
•	Special Education Monitoring Result Overview	L. Ranieri

★ Committee Voting Item

Public Comment Protocol

- Residents wishing to make public comment on agenda items must register prior to the start of the meeting.
- Public comments on agenda items will be taken at the beginning of the meeting prior to voting.
- Policy 903: Public Participation in Board Meetings governs public comment.
- The committee chair or designee will call residents in the order in which they signed in.
- A three-minute timer will be projected on the screen and will start after the speaker gives their name and township/borough.

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**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

**February 14, 2022
Spellman Education Center Board Room
Start: 6:32 pm – Finish: 8:37 pm**

Attending Committee Members:

Kate Shaw (Chair), Joyce Chester, Daryl Durnell, Laura Detre

Other Board Members:

Gary Bevilacqua Karen Fleming Karen Herrmann Sue Tiernan
 Stacey Whomsley

Administration:

Robert Sokolowski Kalia Reynolds Wayne Birster Tammi Florio
 Dawn Mader Sara Missett Leigh Ann Ranieri John Scully
 Jeff Ulmer Michael Wagman

Public comment on Agenda Items:

Name	Subject of Testimony
Harvey Bower	Health & Safety Plan
Jessica Borderieux	Health & Safety Plan
Virginia Burton	Health & Safety Plan
Leann Smith-Secamiglio	Health & Safety Plan
Monica Reinhard-Gorney	Health & Safety Plan
Christian Dobbs	Health & Safety Plan
Chris McCune	Health & Safety Plan
Steph Anderson	Health & Safety Plan
Melissa Bennett	Health & Safety Plan, Comprehensive Plan
Katrina Nolan	Health & Safety Plan
Neil Weissman	Health & Safety Plan
Oliviana McBride	Health & Safety Plan
Matt McKenzie	Health & Safety Plan
George Nestor	Health & Safety Plan
Sara Getz	Health & Safety Plan
Jodi Nawrocki	Health & Safety Plan
Megan Riekob	Health & Safety Plan, Comprehensive Plan

Items on Agenda:

- Review and Approval of Revised Health and Safety Plan
- Review and Approval of New Board Policy 140: Charter Schools, First Reading and New Administrative Guideline 140: Charter School Renewal Guidelines, First Reading
- Approval of 2022-23 District Calendar, Second Reading
- Acknowledgement of \$5,000 donation from Burlington Adopt a school Program to Fern Hill Elementary School
- Review of 2022-2025 Comprehensive Plan

Education Committee Actions/Outcomes to be placed on February 28, 2022 Board Agenda for Approval:

Agenda Item	Vote
Approval of the January 10, 2022 Education Committee Meeting Minutes	4-0
Approval of Revised Health and Safety Plan	4-0
Approval of 2022-23 District Calendar, 2 nd Reading	4-0
Approval of New Board Policy 140: Charter Schools, 1 st Reading	4-0
Approval of New Administrative Guideline 140 Charter School Renewal Guidelines, 1 st Reading	4-0

Board Consent Agenda Items:

Approval to Terminate the following Account(s):

- Henderson HS Family Reach
- Henderson HS Girl Up
- Henderson HS Jewish Student Union

Approval of the following Study/Excursion trip(s):

- Rustin HS Science Olympiad, Solon, OH, January 14-15, 2022
- Rustin HS DECA, Hershey, PA, February 16-18, 2022
- East HS Indoor Track, University Park, PA, February 26-27, 2022

Items to be discussed at a later date: None

WCASD 2021-2022 District Calendar

August 2021

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 2/Teacher 6

September 2021

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 19/Teacher 19
Days: Student 21/Teacher 25

October 2021

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 21/Teacher 21
Days: Student 42/Teacher 46

November 2021

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: Student 17/Teacher 19
Days: Student 59/Teacher 65

December 2021

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: Student 17/Teacher 17
Days: Student 76/Teacher 82

January 2022

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Days: Student 20/Teacher 20
Days: Student 96/Teacher 102

February 2022

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Days: Student 19/Teacher 19
Days: Student 115/Teacher 121

March 2022

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days: Student 23/Teacher 23
Days: Student 138/Teacher 144

April 2022

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: Student 18/Teacher 18
Days: Student 156/Teacher 162

May 2022

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 20/Teacher 21
Days: Student 176/Teacher 183

June 2022

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 10/Teacher 12
Days: Student 186/Teacher 195

- First Day of School
- Schools Closed
- Teacher Inservice, no school for students
- End of Marking Period
- End of Trimesters
- Parent Conferences
- Last Day of School- students
- Last Day of School- teachers
- Half-Day, PM Teacher Inservice

186 Days for Students (182)
195 Days for Teachers (191)
4 Snow Days Built-In



2022-23 High School Schedule

April 2022



Big Picture

- Focus on scheduling priorities and shared commitments
- Multi-Year Rollout
 - Begin with smaller, achievable changes for 2022-23 school year
 - Plan for a new master schedule for 2023-24
 - Identify priorities and impacts - students, budgeting, facilities, professional learning, stakeholder input...

3 Main Scheduling Priorities

- Provide daily enrichment and intervention opportunities for students.
- Ensure that all students have time for lunch.
- Ensure that all teachers have regular and embedded PLC time, allowing our teachers to collaborate on best practices in our classrooms.

Changes & Rationale

Rationale:

- Eliminate an added transition and increase Period 1 to include procedures and processes
- 8 Instructional Periods
 - Keeps the schedule similar and maximizes course options
- 5 Day Rotation
 - Keeps the schedule similar with daily enrichment/ intervention period
- 4 lunch periods
 - Increases the opportunity to ensure that all students can have a lunch with maximized course offerings

What is changing:

- No Homeroom
- 42-Minute Periods
- Daily Enrichment / Intervention Opportunities
- Adjusted Arrival Time to TCHS

Proposed Schedule for 2022-23

No changes to:

- Same start and end times
- 8 Instructional Periods
- 5 Day Rotation
- 4 lunch periods

What is changing:

- No Homeroom
- 42-Minute Periods
- Daily Enrichment /
Intervention Opportunities
- Adjusted Arrival Time to TCHS

Proposed Schedule for 2022-23

	Period/DAY	Day 1	Day 2	Day 3	Day 4	Day 5
7:30-8:12	Period 1					
8:16-8:58	Period 2					
9:02-9:44	Period 3					
9:48-10:30	Period 4					
10:34-11:09	Enrich/Interv	Lunch/Activity	Lunch/Activity	Lunch/Activity	Lunch/Activity	Lunch/Activity
11:13-11:55	Period 5					
11:59-12:41	Period 6					
12:45-1:27	Period 7					
1:31-2:15	Period 8					

2021-22 Ongoing Committee Work

October - December

- Review priorities and existing committee work from 2018
- Establish a timeline for schedule changes; consider the rate of change
- Explore draft scheduling options

January - March

- Confirm final draft schedule and review potential impacts
- Review with Board and school communities

April - June

- Confirm final schedule for 2022-23
- Work on scheduling details for enrichment period
- Continued work for 2023-2024 schedule

Next Steps

- Each school team is working on scheduling and communication considerations for 2022-23
 - Gathering additional feedback
- Focus on management of the enrichment/intervention period
- Continue with scheduling work for 2023-24



Summer 2022 Programming

Monday, April 11, 2022



Priorities - Decisions Driven by Need

Elementary Criteria:

- Reading support students
- Math support students
- Tutored students (ESSER) during the 2021 - 2022 school year
- English Learners
- Multi-Tiered Systems of Supports (MTSS)
- Special education students not receiving Extended School Year (ESY) invitation

Secondary Criteria:

- Connect to on-going tutoring throughout the school year
- Build on learning offerings presented in response to COVID to strengthen student engagement
- Address learning needs through credit recovery and preview learning
- Continue to provide opportunities and access for all



Points of Evidence

Decisions based on need determined by MTSS, IEP, and team-based processes

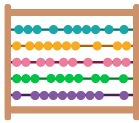
	<u>2020 - 2021 School Year</u>	<u>2021 - 2022 School Year</u>
Tutoring	383 (K-5 Only) from Summer 2021	723 (K-12)
Preview & Theme	330	Open Registration
Recovery Credit	197 High School Courses	Open Registration



K-5 Summer Academy

The WCASD will offer small group interventions in Reading, Writing, Math, and Social-Emotional Learning

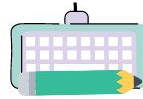
Math



Reading



Writing



Social Emotional
Learning



East Goshen
Elementary



Starkweather
Elementary



June 27-
July 28

Mon. -Thurs.
8:30-11:30



K-12 Tutoring

The WCASD will continue to offer small group interventions across core content areas

Math



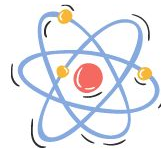
Reading



Writing



Science



Social Studies



Skills for Success

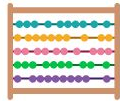




K-12 EL Jump Start

The WCASD will offer small group interventions in Reading, Writing, Math, and Social-Emotional Learning

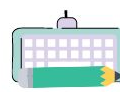
Math



Reading



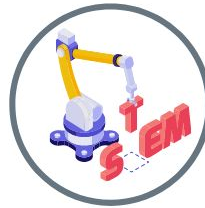
Writing



Social Emotional
Learning



Hillsdale
Elementary



STEM
Field Trips



June 27-
July 28

Mon. -Thurs.

8:30-11:30



6-8 Foundations of...

Math

- 6
- Pre-Algebra
- Algebra 1

ELA

- 6
- 7
- 8

Science

- 6
- 7
- 8

Social Studies

- World Geography
- American History

World Language

- Spanish 2
- French 2

In-Person at
Henderson
High School



**June 27 -
July 28**
Mon. - Thurs.
8:30-11:30





6-12 Preview Learning

Asynchronous learning available for any student who would like to “Preview” learning for next school year.



Online Registration Required





9-12 Recovery Credit

In-person and Online Options(Educere)

Recovery credit options are available for students who have a failing grade.



Online and In-Person

- In-person classes will be held at HHS
- Online courses will be required to test in person at HHS.





7-12 Original Credit

In-Person

- Health Fitness 9
- Government (CCP)



June 27 -
July 28

Mon. -Thurs.

8:30-11:30

Parent Registration



Cost: \$410

*\$275 for Health 10

Hybrid

- Geometry
- Computer Programming
- Health 10 (*0.6 credit)



June 28 -
August 9

Tues - Hybrid /In-Person

8:30-11:30



6- 12 Theme-Based Learning

**West Chester Teachers
create and facilitate**

**Held at
Henderson
High School**



STEM Options:

- Computer Science
- Technology Education
- Engineering
- Chemistry Lab Experience

Humanities Options:

- Creative Writing
- World Cultures
- Musical Theatre
- Perspective Drawing



Summer 2022 Programming

Questions?

Pupil Services Meeting Minutes
January 10, 2022
Pupil Services Committee Meeting

Ms. Chester opened the meeting at 9:28 pm.

Attending Committee Members: Joyce Chester, Kate Shaw, Daryl Durnell, Laure Detre

Other Board Members: Sue Tiernan, Karen Hermann, Karen Fleming, Stacey Whomsley

Administration: Robert Sokolowski, Tammi Florio, Michael Wagman, Sara Missett, John Scully

Items listed on the agenda:

- November 8, 2021 Committee Meeting Minutes
- Social Emotional Learning Presentation

Actions and Outcomes:

- Approval of the November 8, 2021 Committee Meeting Minutes Vote: 4-0

Items to be placed on upcoming Board Agenda:

- None

Items to be placed on the Consent Agenda:

- None

Items to be discussed at a later date:

- None

Comments from the audience:

- Meghan Reikob: Social Emotional Learning Plan
- Sara Getz: Social Emotional Learning Plan

The meeting ended at 10:04 pm.

Next Meeting: February 14, 2022 – 7:00 pm

Special Ed. Monitoring Results





Monitoring Process

- 60 days prior to on-site monitoring, we received the names of students for each report that was due.
- 30 days prior to the on-site monitoring, we needed to have all of the documents and reports uploaded into the system
- One week prior to the on-site monitoring, we presented an overview of the district, special ed department and highlights as they related to the monitoring
- During the on-site monitoring, the team:
 - reviewed approximately 100 student files
 - Observed 10 students in the classroom
 - Interviewed 10 teachers and 10 parents

Feedback



- The opening presentation is a “model” and what they are looking for in an overview of the program
- Overall, it was a very clean monitoring
- We were organized and had all of the necessary documents filed electronically and available in hard copy
- During the on-site portion, the staff, parents and students were very cooperative as well as complimentary of the program
- Corrective actions are based on needing to be in 100% compliance and one error can trigger corrective action.
- All corrective action requires documentation of documents being corrected and training being provided to the appropriate staff

Areas of Corrective Action



- **Suspension-** Students identified with Intellectual Disabilities
- **ESY-** Considering all of the options for eligibility
- **Disproportionality-** Least Restrictive Environment and identification of Other Health Impairment
- **Transition-** Measurable goals and agency representation documentation
- **Age range-** Noting why it might be exceeded and is appropriate in the IEP
- **Parent-** signature indicating participation in IEP meeting; receiving procedural safeguards and input
- **Positive Behavior Support Plan-** Include the Functional Behavioral Assessment in the IEP

Timeline for Corrective Action



- **April 2022-** upload corrected student documents. *This has been completed and the cases have been closed*
- **July 2022-** Submit an improvement plan delineating how the corrective action items will be addressed
- **January 2023-** The improvement plan action items will be completed. The Bureau of Special Education Point of Contact will conduct an onsite visit and review additional student files to confirm compliance.



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

To: Board of School Directors
From: Tammi Florio, Ed.D
Dawn Mader
Sara M. Missett, Ed.D
Kalia Reynolds, Ed.D
Michael Wagman
Cc: Robert Sokolowski, Ed.D
Date: April 7, 2022
Re: Consent Agenda Items for April 25, 2022 Board Approval

Consent agenda items are action items that are routine, high consensus, or policies the board has 1st reading approved with no changes for the 2nd reading. These usually do not require discussion by the Board. If any Board member wishes to discuss any item below, please request that it be placed on the regular agenda as a non-consent item.

Unless we hear otherwise, the following will appear under the Education Committee as consent item(s) for the April 25, 2022 School Board agenda:

Approval to Establish the following Account(s):

- East HS Model UN

Approval of the following Study/Excursion trip(s):

- Stetson MS Science Olympiad, Altoona, PA, April 29-30, 2022
- East HS Band/Orchestra PMEA, Pocono Manor, PA, April 7-9, 2022
- Henderson HS Academic Team, Atlanta, GA, May 27-29, 2022
- Rustin HS Model UN, New York, NY, March 23-26, 2022
- Rustin HS Science Olympiad, Altoona, PA, April 29-30, 2022

If after reviewing this information you have any questions, please feel free to contact Kalia Reynolds: kreynolds@wcasd.net or 484.266.1016.



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 03/24/2022

Check appropriate box:

Student Activity Account (Fund 50)

Building: East High School

Trust Account (Fund 51)

Name of Account: EHS Model UN

State the purpose for which this account is intended:

Keep money for model UN club for future field trips and college visits

List Source(s) of revenue:

Fundraising, Students' families

List types of expenses to be incurred:

Model UN Conferences, College visits

How long do you plan to keep this account active: Every Year

Juliana Buitron
Student Officer's Signature

Juliana Buitron
Student Officer's Name Printed

[Signature]
Faculty Sponsor's Signature

Laurven Payton
Faculty Sponsor's Name Printed

[Signature]
Principal's Signature

[Signature]
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : _____
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

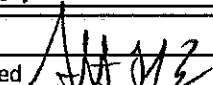
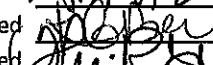
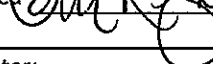
WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal		<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation Request		
School	<u>East High School</u>		Grade/Subject/Club: <u>Band/Orchestra</u>			
Teacher(s) in Charge:	<u>Mr. Timothy Celfo</u>					
Destination:	<u>Kalahari Convention Center- PMEA - ALL State Wind Ensemble Festival</u>					
Trip Day(s)/Date(s):	<u>April 7-9, 2022</u>	Competition	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
~ Overnight Trip:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State	<input type="checkbox"/> Out of Country	Name Tour Company: <u>None</u>		
Special Instructions (rain date, etc.):	<u>Students attending, Josh Cuzzo, John Foley and Julia Martin</u>					
How is it related to curriculum:	<u>Students have been selected by audition to attend this ALL STATE Festival. Music is challenging and works with the PA standards in music education.</u>					
Objectives of the proposed trip:	<u>Top players from Pennsylvania will work under a guest conductor to produce a concert on Saturday March 14.</u>					
Number of Pupils:	<u>1</u>	Total Passengers:	<u>0</u>	Per Pupil Cost: <u>275.00</u>		
Adult Chaperone to Student Ratio:	<u>1 / 7</u>	% of Eligible Students Going:		<u>100.00%</u>		
Names of Teacher/Staff Chaperones:	<u>Timothy Celfo</u>					
~ Other Adult Chaperones:	_____					
Nurses required on this trip:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(refer to 121AG6)			
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>0</u>	<u>0</u>	<u>159.31</u>	<u>0.00</u>		
Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>		
Name of Staff Member Driving Students:	<u>Students will provide their own transportation</u>					
Mileage/Tolls: (if applicable)	_____					
Hotel/Food/Airfare: (if applicable)	_____					
Registration/Entrance Fee: (if applicable)	_____			<u>275.00</u>		<u>1-1110-000-20-16-</u>
Other Costs:	_____					
<input type="checkbox"/> Walking	<input type="checkbox"/> Parent Provided Transportation	<input type="checkbox"/> Public Transportation				
<input type="checkbox"/> Bus	<input type="checkbox"/> Van/Car Rental	<input type="checkbox"/> Coach				
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches				<u>0.00</u>		
~ Rental Company/Carrier:	_____					
Students Leaving From:	<u>Home</u>	at	<u>4/7/2022 7:00</u>	<input type="checkbox"/> am	<input checked="" type="checkbox"/> pm	
Students Returning To:	<u>Home</u>	at	<u>4/9/2020 13:00</u>	<input type="checkbox"/> am	<input checked="" type="checkbox"/> pm	
~ Request Drop off/Pick up (only if using Krapf):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Drop at:	_____	at	_____	<input type="checkbox"/> am <input type="checkbox"/> pm
		Pick up at:	_____	at	_____	<input type="checkbox"/> am <input type="checkbox"/> pm
What are the planned activities to assist students who require financial assistance:	<u>WCASD will cover student cost.</u>					
Additional Information (bus w/lift, star seat, ski boxes, special instructions)	_____					
Total Cost of Trip:	Pupil Cost: \$	Other Funded: \$	-	Total Cost to the District:	\$	<u>(275.00)</u>
Requested By:	<u>Tim Celfo</u>	Signature:	<u>Tim Celfo</u>	Date:	_____	
Approval						
Principal	Approved				Date:	<u>3/22/22</u>
Supervisor	Approved				Date:	<u>3/24/22</u>
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved				Date:	<u>3/24/22</u>
Transportation:	_____					
Schedule Dates:	_____					
Contractor:	_____					

966-810

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																						
School: <u>Henderson High School</u>	Grade/Subject/Club: <u>10-12/Academic Team</u>																					
Teacher(s) in Charge: <u>Steve Sobieck</u>																						
Destination: <u>HS National Championship Tournament (HSNCT), Atlanta Marquis, Atlanta, Georgia</u>																						
Trip Day(s)/Date(s): <u>5/27/22 to 5/29/22 (Friday through Sunday)</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																						
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____																						
Special Instructions (rain date, etc.): <u>N/A</u>																						
How is it related to curriculum: <u>National Quiz Bowl Tournament. Questions based on core curriculum areas.</u>																						
Objectives of the proposed trip: <u>Competition in a national competition.</u>																						
Number of Pupils: <u>5</u>	Total Passengers: <u>6</u>																					
Adult Chaperone to Student Ratio: <u>1 / 5</u>	Per Pupil Cost: <u>772.00</u>																					
Names of Teacher/Staff Chaperones: <u>Steve Sobieck</u>	% of Eligible Students Going: <u>100.00%</u>																					
~ Other Adult Chaperones: _____																						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)																						
Estimated Cost																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Substitute(s) Needed:</td> <td><u>1</u></td> <td><u>1</u></td> <td><u>159.31</u></td> <td><u>159.31</u></td> <td></td> <td><u>1-1100-000-20-04-221 acct 315</u></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td></td> <td></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>		# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	Substitute(s) Needed:	<u>1</u>	<u>1</u>	<u>159.31</u>	<u>159.31</u>		<u>1-1100-000-20-04-221 acct 315</u>	Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>		
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project																
Substitute(s) Needed:	<u>1</u>	<u>1</u>	<u>159.31</u>	<u>159.31</u>		<u>1-1100-000-20-04-221 acct 315</u>																
Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>																		
Name of Staff Member Driving Students: _____																						
Mileage/Tolls: (if applicable)	<u>59.00</u> <u>50-000-221-062-221</u>																					
Hotel/Food/Airfare: (if applicable)	<u>2,986.00</u> <u>50-000-221-062-221</u>																					
Registration/Entrance Fee: (if applicable)	<u>715.00</u> <u>50-000-221-062-221</u>																					
Other Costs: <u>Ground transportation between airport and hotel</u>	<u>100.00</u> <u>50-000-221-062-221</u>																					
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Buses/Rentals/Coaches</td> <td></td> <td></td> <td></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>		# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	Buses/Rentals/Coaches				<u>0.00</u>									
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project																
Buses/Rentals/Coaches				<u>0.00</u>																		
~ Rental Company/Carrier: <u>Delta Airlines</u>																						
Students Leaving From: <u>Henderson 5/27/22</u>	at <u>4:00</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm																					
Students Returning To: <u>Henderson 5/29/22</u>	at <u>10:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm																					
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
What are the planned activities to assist students who require financial assistance:																						
<u>Planning to host a middle school quiz bowl tournament.</u>																						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)																						
Total Cost of Trip: \$ <u>4,019.31</u> Pupil Cost: \$ <u>3,860.00</u> Other Funded \$ _____ Total Cost to the District: \$ <u>159.31</u>																						
Requested By: <u>Steve Sobieck</u>	Signature: <u><i>Steve Sobieck</i></u> Date: <u>03/21/2022</u>																					
Approval																						
Principal	Approved: <u><i>[Signature]</i></u> Date: <u>3/21/22</u>																					
Supervisor	Approved: <u><i>[Signature]</i></u> Date: _____																					
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: <u><i>[Signature]</i></u> Date: <u>3/22/22</u>																					
Transportation:	Date: _____																					
Schedule Dates: _____	Contractor: _____																					
Krapf Costs: _____	Additional Costs: _____																					
<u>Spellman Office Only:</u> Overnight Trip will appear on the <u>APRIL 25, 2022</u> Board Consent Agenda.																						

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request						
School: <u>Rustin High School</u>		Grade/Subject/Club: <u>Model UN</u>				
Teacher(s) in Charge: <u>Matt Taglang & Mark Winfield</u>						
Destination: <u>IMUNA Model UN Conference in New York</u>						
Trip Day(s)/Date(s): <u>3/23-3/26/22</u>		Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country		Name Tour Company: _____				
Special Instructions (rain date, etc.): <u>N/A</u>						
How is it related to curriculum: <u>Model UN is dsigned to acquaint students with the operations of the United Nations through the study of political positions of member nations</u>						
Objectives of the proposed trip: <u>To educate participants about world issues and promote peace through cooperation and diplomacy</u>						
Number of Pupils: <u>36</u>		Total Passengers: <u>38</u>		Per Pupil Cost: <u>375.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 17</u>		% of Eligible Students Going: <u>100.00%</u>				
Names of Teacher/Staff Chaperones: <u>Mark Winfield & Matt Taglang</u>						
~ Other Adult Chaperones: <u>N/A</u>						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>2</u>	<u>3</u>	<u>200.13</u>	<u>1,200.78</u>		<u>1-1110-000-20-40-223-315</u>
Agency Nurses Needed:						
Name of Staff Member Driving Students: _____						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable) _____						
Registration/Entrance Fee: (if applicable) _____						
Other Costs: <u>Train Transport (Amtrak)</u> <u>1,408.20</u> <u>50-000-223-050-223</u>						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input checked="" type="checkbox"/> Public Transportation <input checked="" type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	<u>1</u>	<u>1</u>	<u>1,412.00</u>	<u>1,412.00</u>		<u>50-000-223-017-223</u>
~ Rental Company/Carrier: <u>Werner</u>						
Students Leaving From: <u>Bayard Rustin High School</u> at <u>12</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm						
Students Returning To: <u>30th Street Station, Philadelphia PA</u> at <u>7</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: <u>Students who are in need can be assisted by student council</u>						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) <u>50-000-223-050-223</u>						
Total Cost of Trip: \$ <u>18,871.42</u> Pupil Cost: \$ <u>13,500.00</u> Other Funded: <u>\$4,170.64</u> Total Cost to the District: \$ <u>1,200.78</u>						
Requested By: <u>Mark S. Winfield</u> Signature: _____ Date: <u>03/16/2022</u>						
Approval						
Principal			Approved _____		Date: <u>03/16/2022</u>	
Supervisor			Approved _____		Date: _____	
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services			Approved _____		Date: <u>3/18/22</u>	
Transportation: _____ Date: _____						
Schedule Dates: _____ Contractor: _____						

APRIL 25 BOARD CONSENT AGENDA

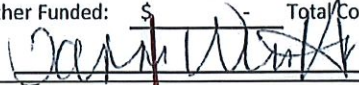
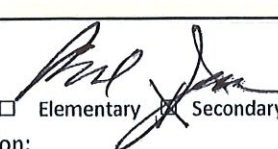
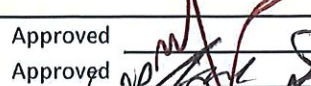


WEST CHESTER AREA
SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and
Extracurricular Trips and Approval of Bus Transportation

Proposal		<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation Request
School	<u>Rustin High School</u>		Grade/Subject/Club:	<u>Science Olympiad</u>
Teacher(s) In Charge:	<u>Jaime Suarez and Tanna Whitton</u>			
Destination:	<u>Altoona PA - State Championship</u>			
Trip Day(s)/Date(s):	<u>4/29 - 4/30/22</u>	Competition	<input type="checkbox"/> Yes	<input type="checkbox"/> No
~ Overnight Trip:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> In State	<input type="checkbox"/> Out of State
	<input type="checkbox"/> Out of Country	Name Tour Company:	_____	
Special Instructions (rain date, etc.):	_____			
How is it related to curriculum:	<u>Students will compete against other schools in various areas of Science. They will apply the knowledge they have learned in class.</u>			
Objectives of the proposed trip:	<u>Compete against other schools to rank in the top 6 of each event and overall in the top 6 as a team.</u>			
Number of Pupils:	<u>22</u>	Total Passengers:	<u>25</u>	Per Pupil Cost: <u>62.70</u>
Adult Chaperone to Student Ratio:	<u>1</u> / <u>8</u>	% of Eligible Students Going:	<u>100.00%</u>	
Names of Teacher/Staff Chaperones:	<u>Tanna Whitton, Jaime Suarez, Greg Byrd</u>			
~ Other Adult Chaperones:	<u>N/A</u>			
Nurses required on this trip:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(refer to 121AG6)	
Estimated Cost				
	# Staff	# Days	Cost/Day	Total Cost
Substitute(s) Needed:	<u>3</u>	<u>1</u>	<u>200.13</u>	<u>600.39</u>
Agency Nurses Needed:	_____	_____	_____	_____
Name of Staff Member Driving Students:	_____			
Mileage/Tolls: (if applicable)	_____			_____
Hotel/Food/Airfare: (if applicable)	_____			<u>1,452.99</u>
Registration/Entrance Fee: (if applicable)	_____			_____
Other Costs:	_____			_____
<input type="checkbox"/> Walking	<input type="checkbox"/> Parent Provided Transportation	<input type="checkbox"/> Public Transportation		
<input type="checkbox"/> Bus	<input type="checkbox"/> Van/Car Rental	<input type="checkbox"/> Coach		
	# Vehicles	# Days	Cost/Vehicle	Total Cost
Buses/Rentals/Coaches	<u>1</u>	<u>1</u>	<u>2,879.49</u>	<u>2,879.49</u>
~ Rental Company/Carrier:	<u>US Coachways</u>			<u>(81500)</u>
Students Leaving From:	<u>Bayard Rustin High School</u>	at	<u>8:00</u>	<input checked="" type="checkbox"/> am <input type="checkbox"/> pm
Students Returning To:	<u>Bayard Rustin High School</u>	at	<u>9:00</u>	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm
~ Request Drop off/Pick up (only if using Krapf):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Drop at:	_____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm
			Pick up at:	_____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm
What are the planned activities to assist students who require financial assistance:	<u>Invitational, contribution from other parents</u>			
Additional Information (bus w/lift, star seat, ski boxes, special instructions)	_____			
Total Cost of Trip:	<u>\$ 4,932.87</u>	Pupil Cost:	<u>\$ 1,379.49</u>	Other Funded: <u>\$ -</u>
		Total Cost to the District:	<u>\$ 3,553.38</u>	
Requested By:	<u>Tanna Whitton</u>	Signature:		Date: <u>03/24/2022</u>
Approval				
Principal		Approved		Date: <u>3/28/22</u>
Supervisor		Approved		Date: <u>3/28/22</u>
Director of:	<input type="checkbox"/> Elementary	<input checked="" type="checkbox"/> Secondary	<input type="checkbox"/> Pupil Services	Approved 
Transportation:				Date: <u>4/1/22</u>
Schedule Dates:	_____ Contractor: _____			

April 25, 2022 Board Consent

(OVER)

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request						
School: <u>Stetson Middle School</u>			Grade/Subject/Club: <u>Stetson Science Olympiad</u>			
Teacher(s) in Charge: <u>Mr. Rob Becker</u>						
Destination: <u>Penn State University at Altoona 3000 Ivyside Park Altoona, PA 16601</u>						
Trip Day(s)/Date(s): <u>April 29, 2022 Friday to April 30, 2022</u>			Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country			Name Tour Company: _____			
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>All of the events at the Science Olympiad Competiton follow the National Standards of Science</u>						
Objectives of the proposed trip: <u>To compete in the Pennsylvania State Science Olympiad competition</u>						
Number of Pupils: <u>15</u>		Total Passengers: <u>18</u>		Per Pupil Cost: <u>40.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 5</u>		% of Eligible Students Going: <u>100.00%</u>				
Names of Teacher/Staff Chaperones: <u>Rob Becker, James Peck</u>						
~ Other Adult Chaperones: <u>Jodie Lefebvre</u>						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>2</u>	<u>1</u>	<u>159.31</u>	<u>318.62</u>		<u>1-1110-000-20-19-967-315</u>
Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>		
Name of Staff Member Driving Students: _____						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable)				<u>1,346.00</u>		<u>1-1110-000-20-19-967-681</u>
Registration/Entrance Fee: (if applicable) _____						
Other Costs: _____						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	<u>1</u>	<u>1</u>	<u>1,500.00</u>	<u>1,500.00</u>		<u>1-1110-000-20-19-967-881</u>
~ Rental Company/Carrier: <u>US coachways</u>						
Students Leaving From:		<u>Rustin HS, West Chester, PA Friday April 29, 2022</u>	at	<u>8:00</u>	<input checked="" type="checkbox"/> am <input type="checkbox"/> pm	
Students Returning To:		<u>Rustin HS, West Chester, PA Saturday April 30, 2022</u>	at	<u>10:00</u>	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm	
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)						
Coach bus will be shared with the Rustin HS Science Olympiad Team. Rustin will pay transportation fee so \$1500 should be transferred to RHS account						
Total Cost of Trip: <u>\$ 3,164.62</u> Pupil Cost: \$ <u>600.00</u> Other Funded: \$ <u>-</u> Total Cost to the District: <u>\$ 2,564.42</u>						
Requested By: <u>Rob Becker</u>		Signature: <u>[Signature]</u>			Date: <u>03/21/2022</u>	
Approval						
Principal <u>[Signature]</u>		Approved <u>[Signature]</u>			Date: _____	
Supervisor <u>[Signature]</u>		Approved <u>[Signature]</u>			Date: <u>3/28/2022</u>	
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>			Date: <u>4/1/22</u>	
Transportation: _____ Date: _____						
Schedule Dates: _____ Contractor: _____						

April 25 Board Consent Agenda